

OFFICE OF TRAINING

NOTICE
No. 19-71

16 March 1971

SUBJECT: Office of Training Career Service Board

25X1A 1. Effective immediately [REDACTED] 25X1A
[REDACTED] are appointed members of the Training (ST) Career Service Board
25X1A vice [REDACTED], retired. The other
members of the Career Board are as follows:

[REDACTED]

25X1A

25X1A [REDACTED] is an Advisor to the Career Board and
25X1A [REDACTED] serves as the Secretary to the Board.

2. The Career Board will meet at least monthly and is responsible
for:

a. Reviewing the overall personnel position of the ST Career
Service. This includes individual reviews of ST Careerists in
grades GS-10 through GS-14.


b. The competitive evaluation and ranking for promotion of
officers of the ST Career Service in grades GS-11 through GS-14.
This will be accomplished throughout the year as headroom be-
comes available.

c. The review of Field Reassignment Questionnaires and Career
Plans submitted by officers in grades GS-09 through GS-14.

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- d. Reviewing recommendations for Quality Step Increases for personnel in grade GS-11 and above.
 - e. Recommending internal and external training as part of the career development of officers in grades GS-11 through GS-16.
3. The recommendations of the Career Board will be submitted to the Director of Training for approval or other appropriate action.

25X1A


HUGH T. CUNNINGHAM
Director of Training

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